



# Smartlink App Setup Guide

iF / iF+ / U94 / U95 Series

Note: The following are the instructions for registering an user account in the App and setting up the door lock management settings. Please refer to the operating instructions in the App for more function settings. (The App illustrations on this instruction are for reference only. Refer to the actual screen for App operations.)

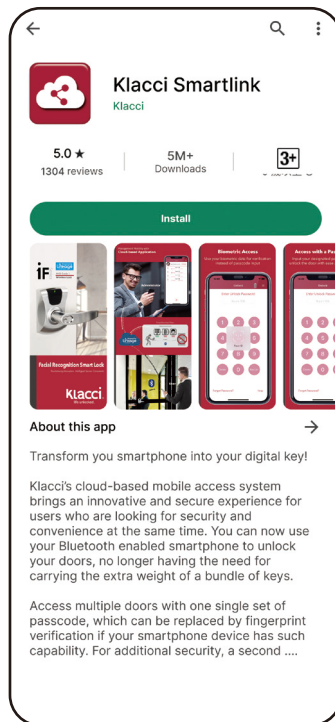
## 1

## App installation

### a. Android users



Scan the QR Code to download the Smartlink App on your Android device



### b. iOS users



Scan the QR Code to download the Smartlink App on your iOS device



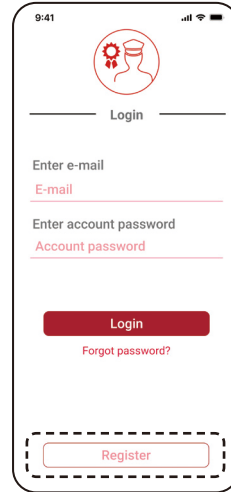
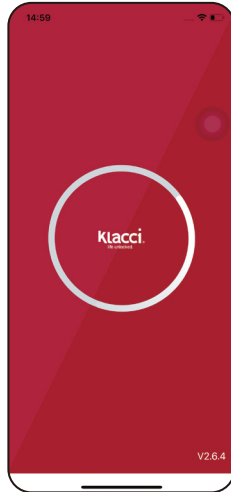
### Supported smartphone devices

1. (a) Android 8.0 version or later  
(b) iOS 12.0 version or later
2. Internet required while using the App
3. Fingerprint unlock feature is supported by Smartlink



**Smartlink**

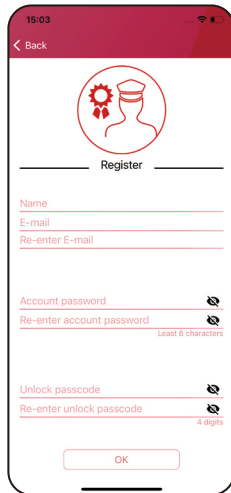
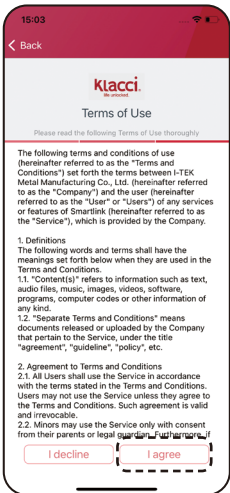
Press on the Smartlink App on your device



1. Open Smartlink App

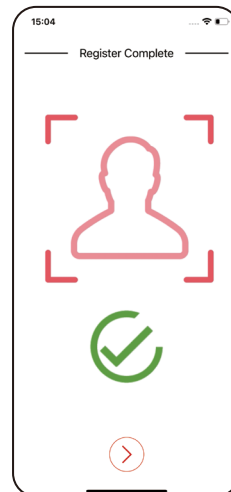
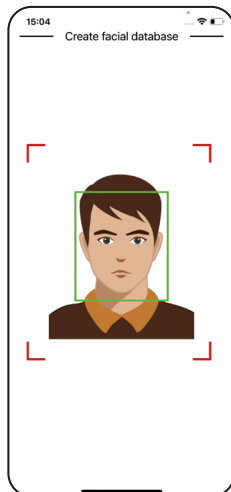
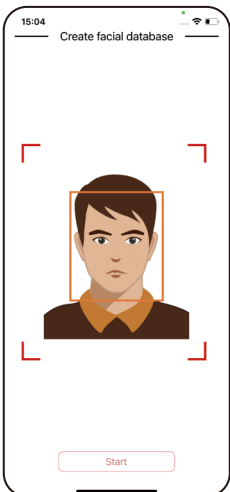
2. Entering the App

3. Tap "Register" to create App account



4. Tap "I agree" to agree the Terms of Use

5. Fill App user information

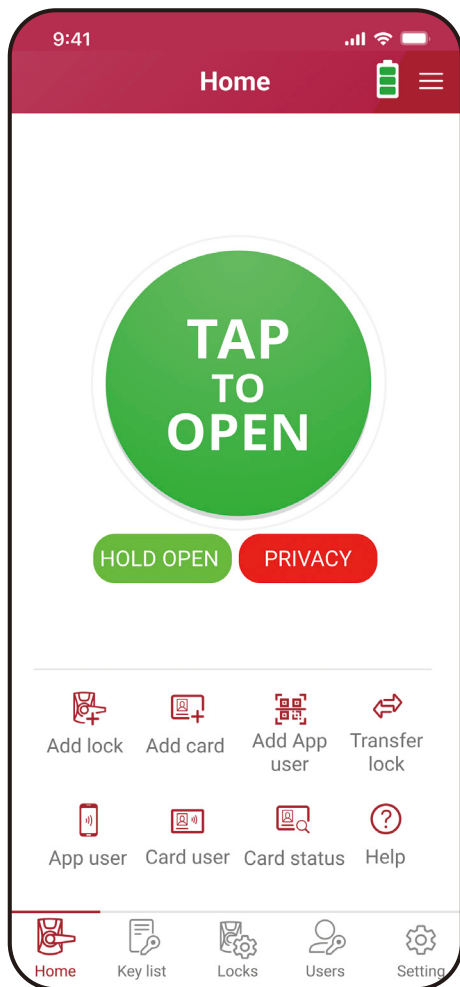


6. Enter guide page to set-up facial recognition

a. Tap the icon below to create a face recognition information

b. Once the frame turns green, your Facial Information created successfully

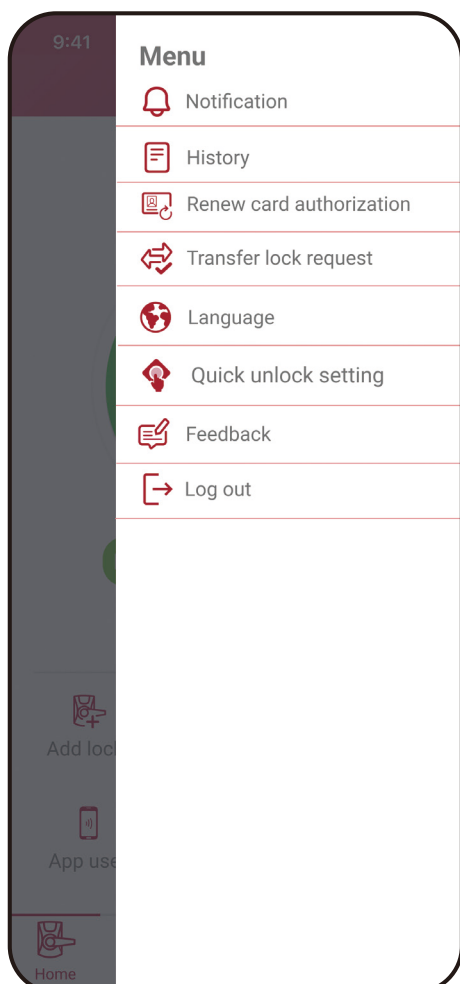
c. Account registration completed



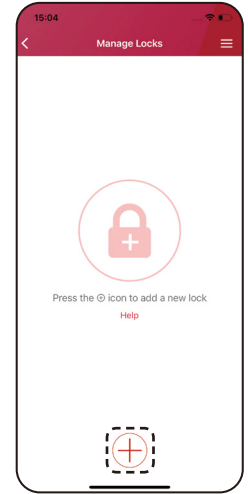
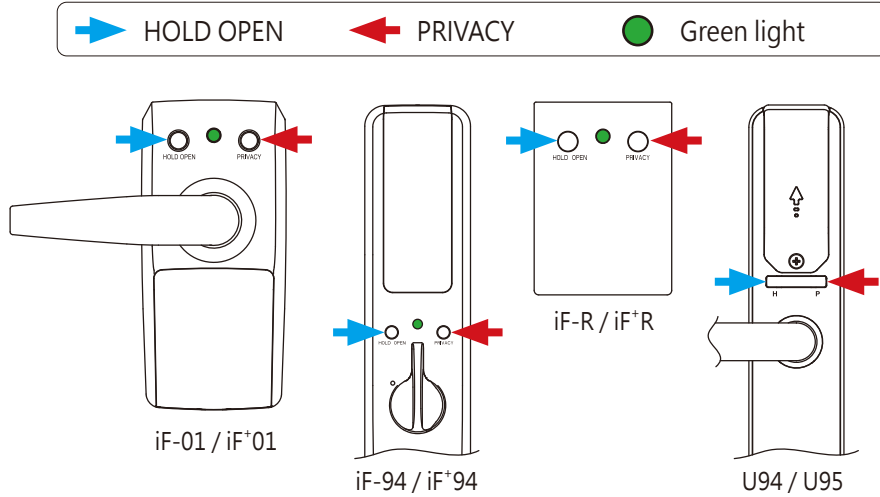
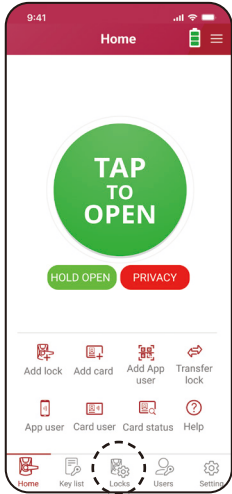
Bottom menu bar		
	Home	Unlock and shortcuts
	Key list	List of accessible door locks
	Locks	Lock Setting
	Users	Lock Authorizaitons
	Setting	Accounts, function setting



Shortcut list		
	Add lock	Add a new lock (to become administrator)
	Add card	Add card user
	Add App user	Add App user
	Transfer lock	Transfer the administrator's authorization of the lock
	App user	Manager mobile App user
	Card user	Manage card user
	Card status	card information inquiry
	Help	User Guide and Troubleshooting



Side menu bar		
	Notification	Push notifications received on mobile phones
	History	Lock access records
	Renew card authorization	Update door lock card information
	Transfer lock request	Transfer lock request
	Language	Changle App language
	Quick unlock setting	Turn on App's Quick Access
	Feedback	Feedback
	Log out	Log out



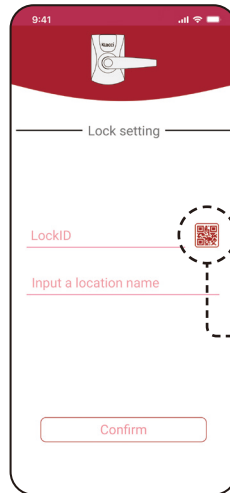
1. Tap "Locks" on the bottom menu bar.

2. Press the "HOLD OPEN" and "PRIVACY" mode button for 5 seconds until the green light flashes 2 times and 2 short beeps sound to enter the door lock setting.

3. Then, press the "+" icon on the screen (Note: this step should be done within one minute after the green light starts flashing)



4. Pair with door lock. The door lock will appear above. Tap on the door lock icon. (Note: If the door lock icon does not appear on the App screen, repeat from step 2 again)

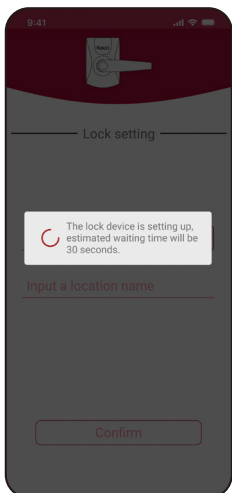


5. Enter the door lock information

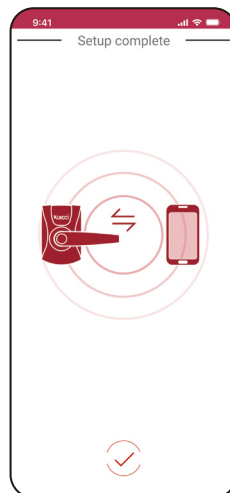
a. Enter door lock ID or scan the QR Code found on the activation card.

(Note: If you do not have the activation card, please refer to the installation instructions and use the ID & QR Code label on the inside of the door lock)

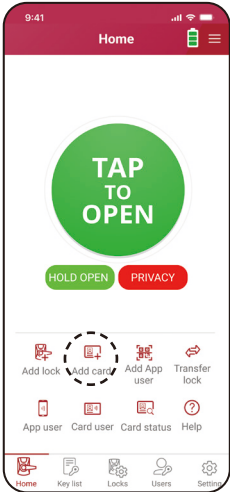
b. Enter door lock name



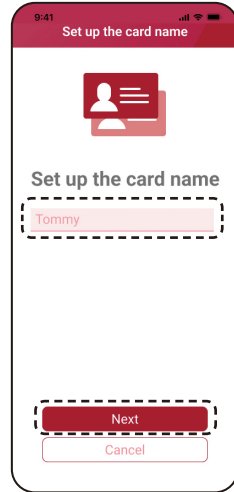
6. Reset card information, waiting to complete.



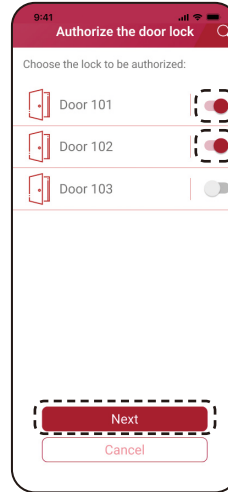
7. Door lock setting completed (door will be locked after pairing is succeeded).



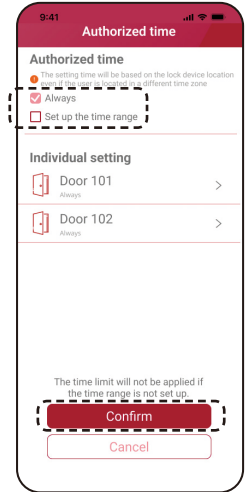
1. Tap "Add card" from the shortcut



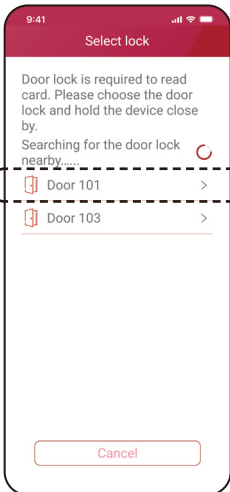
2. Tap "Next" after entering the card name.



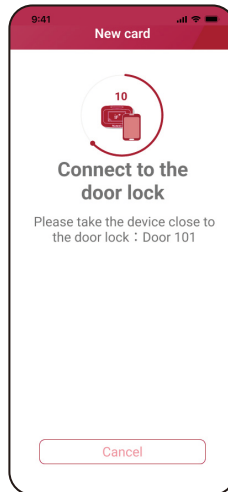
3. Tap "Next" after turning on the switch on right side of the lock.



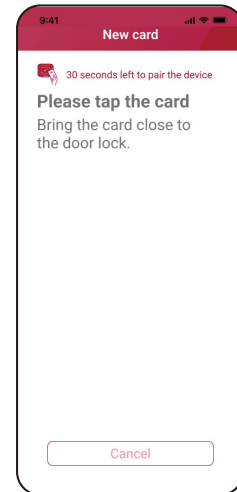
4. Tap "Confirm" after authorization period setting is completed.



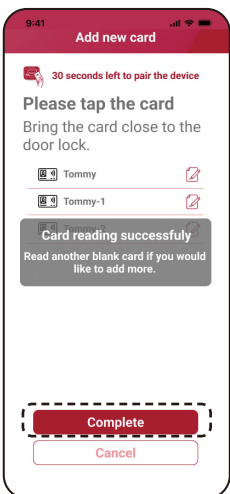
5. Read card information on any iF+ lock. Choose one of the locks after door lock is searched.



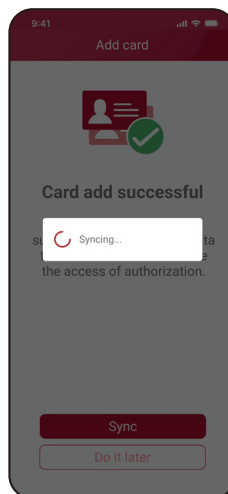
6. Connect to door lock



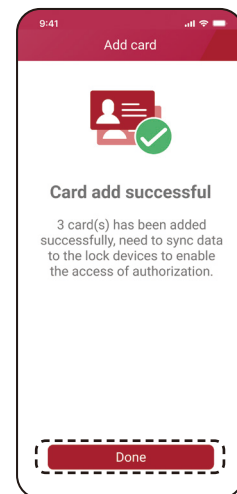
7. Hold the card close to the door lock



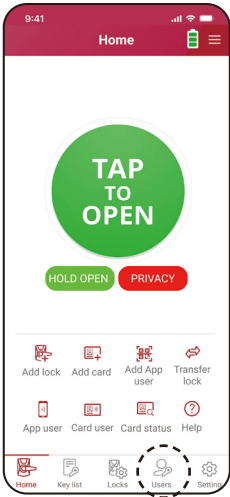
8. After all card readings are successful (cards can be read continuously), tap "Complete"



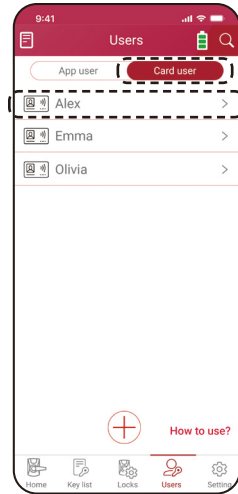
9. Please synchronize authorization at each door lock. (Note: door locks which are not synchronized cannot be unlocked)



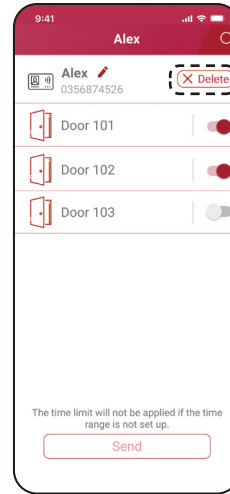
10. Tap "Done" after adding successfully (authorized card can be used to unlock)



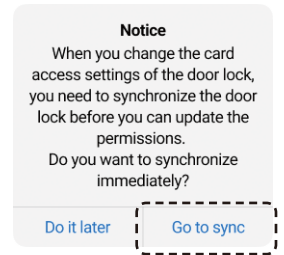
1. Tap "Users" on the bottom menu bar



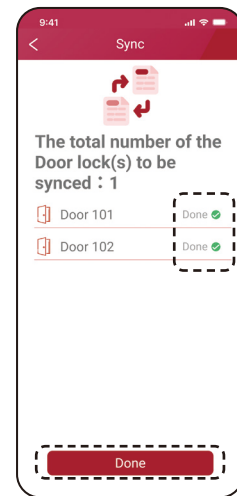
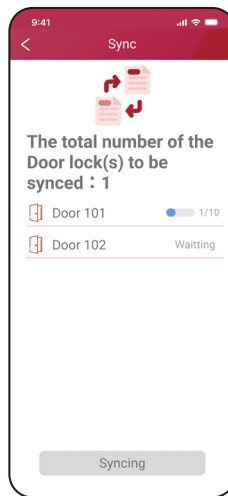
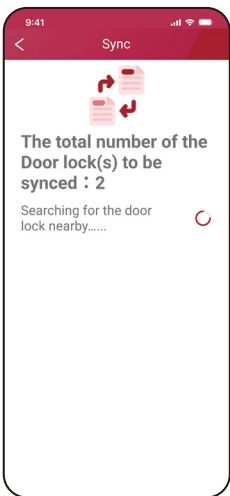
2. Tap "Card User"
3. Tap the card to be deleted



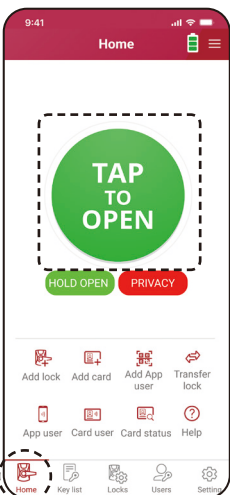
4. Tap "Delete"



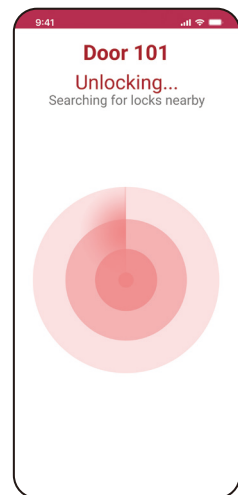
5. Tap "Go to sync"



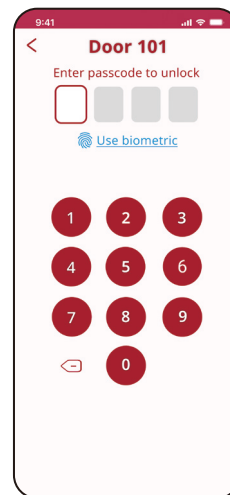
6. Please synchronize authorization at each door lock. (Note: door locks which are not Synchronized cannot be deleted)
7. A list of door locks that need to be synchronized appears and is synchronized automatically.
8. Tap "Done" after all door locks synchronized (deleted cards cannot be used for unlock).



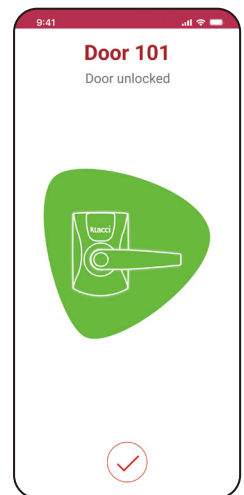
1. Tap "Home" on the bottom menu bar.
2. Tap "TAP TO OPEN"



3. Search door locks



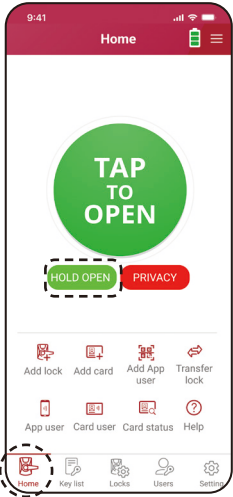
4. Enter passcode (or biometrics)



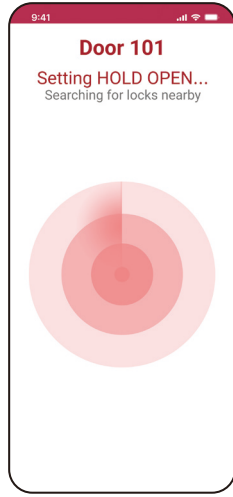
5. Unlocked door

# 8

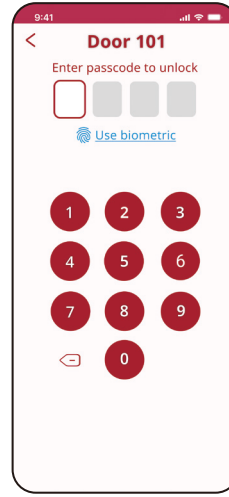
## Use App tp setup HOLD OPEN (need to be close by to the door lock)



1. Tap "Home" on the bottom menu bar.
2. Tap "HOLD OPEN"



3. Search door locks



4. Enter passcode (or biometrics)



5. Setting Completed

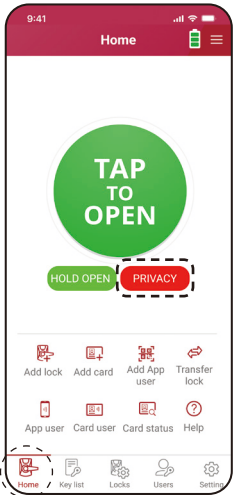


Note

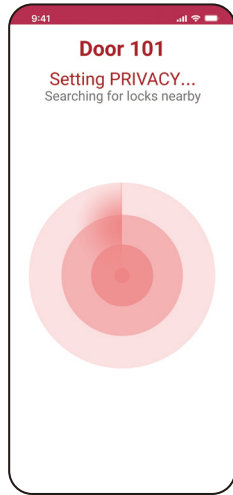
"HOLD OPEN" mode can be activated again after it is deactivated, or release the HOLD OPEN mode by pressing the "HOLD OPEN" button on the lock for about 5 seconds.

# 9

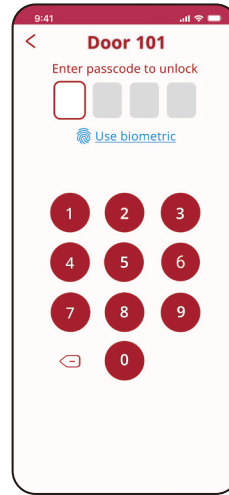
## Use App tp setup PRIVACY (need to be close by to the door lock)



1. Tap "Home" on the bottom menu bar.
2. Tap "PRIVACY"



3. Search door locks



4. Enter passcode (or biometrics)



5. Setting Completed



Note

PRIVACY mode cannot be deactivated by App.  
 Press the "PRIVACY" button on the lock for about 5 seconds to deactivate PRIVACY mode.  
 Turn the inside lever to deactivate if inside lever is available.

# 10 Activate HOLD OPEN or PRIVACY - Screen for Unlocking by mobile device



HOLD OPEN



PRIVACY - Administrator (can be unlocked)



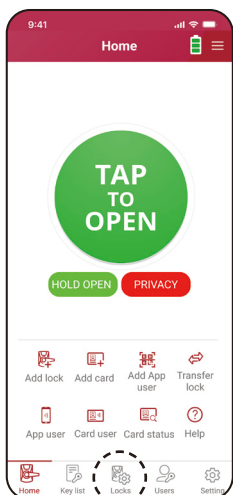
PRIVACY - User (cannot be unlocked)

# 11 Delete lock (need to be close by to delete door lock)

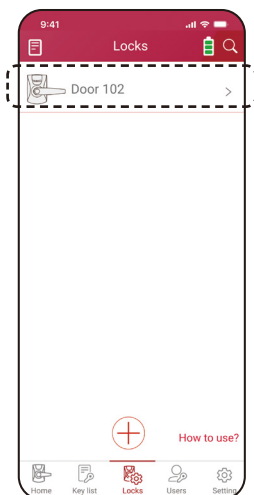


Note

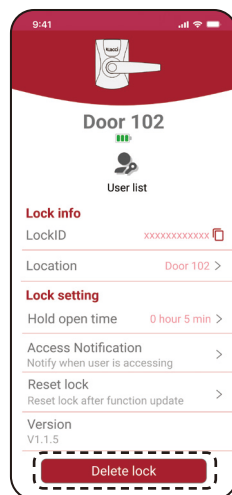
After deleting the door lock, the administrator and all users will not be able to unlock it. All data including historical records and lock authorizations on the door lock will be deleted and cannot be restored. To ensure that the door is accessible after the lock deletion, make sure the door is open before deleting the door and operate close to the door lock.



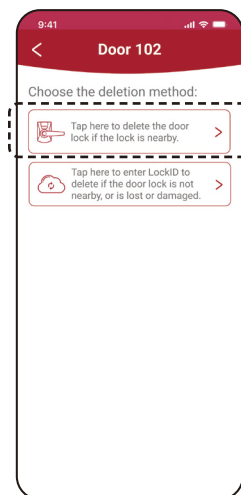
1. Tap "Users" on the bottom menu bar



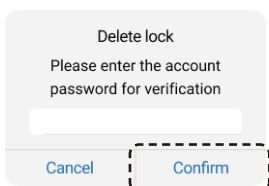
2. Choose the door lock to be deleted



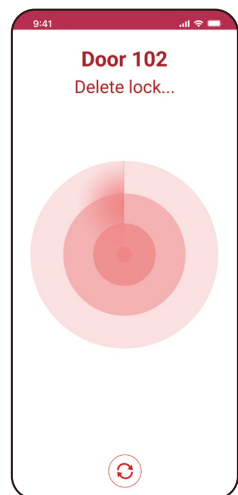
3. Tap "Delete lock"



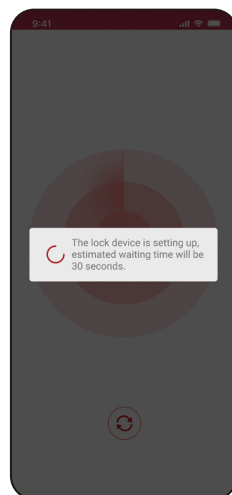
4. Tap "Tap here to delete the door lock..."



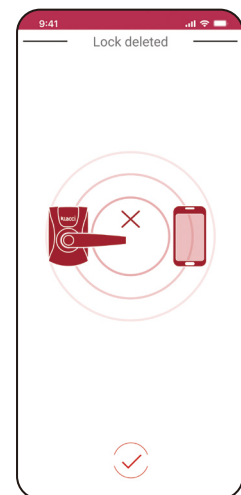
5. Tap "Confirm" after entering user password (or biometrics)



6. Search door locks



7. Reset card information, waiting to complete.



8. Deletion Completed